

UC RUSAL, IPJSC (「本公司」) 香港證券登記分處

香港經理秘書有限公司

地址：香港銅鑼灣威非路道 18 號萬國寶通中心 16 樓 1607-8 室

查詢熱線：(852) 3528 0290 辦公時間為星期一至五，上午 9 時至下午 6 時（香港公眾假期除外）

有關公司通訊的要求

- 所有本公司的公司通訊（由本公司發出以供其證券持有人參考或採取行動的任何文件）均發佈在本公司的公司網站上。
- 本公司會尋求每位登記股東的同意以電子版本方式收取日後所有的公司通訊。若本公司在 28 天內沒有收到任何反對以電子方式收取公司通訊的通知，登記股東就會被視為已選擇收取電子版本。
- 若登記股東已選擇電子版本，但在使用電子方式閱覽相關公司通訊時遇到困難，或欲收取印刷本，本公司會根據股東要求免費發送印刷本。
- 登記股東可於任何時候向本公司的香港證券登記分處發出書面通知，以更改日後收取公司通訊的語言版本或方式。

公司通訊電子版本：

<https://www.rusal.ru/cn/investors/info/hkse/>

欲收取公司通訊印刷版：

- 請參閱第 2 - 5 頁的表格



UNITED COMPANY RUSAL, INTERNATIONAL PUBLIC JOINT-STOCK COMPANY

(Incorporated under the laws of Jersey with limited liability and continued in the Russian Federation as an international company)

(Stock Code: 486)

NOTIFICATION LETTER 通知信函

16 January 2025

Dear Shareholder,

United Company RUSAL, international public joint-stock company (the “Company”) – Mandatory Electronic Dissemination of Corporate Communications

According to the Rules Governing the Listing of Securities (the “Listing Rules”) on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”), all listed issuers are required to disseminate corporate communications ^(Note) (“Corporate Communications”) to their securities holders electronically with effect from 31 December 2023.

Pursuant to the Listing Rules and the Company’s Charter, the Company will supply its future corporate communications to shareholders by electronic means through the Company’s website at www.rusal.com and the website of the Stock Exchange at www.hkexnews.hk (“Electronic Version”). If the Company does not receive any response from a registered shareholder indicating his/her objection to access Corporate Communications by the aforementioned electronic means within a period of 28 days, the registered shareholder will be deemed to have elected the Electronic Version instead of the printed version (“Printed Version”).

Where a Corporate Communication is issued to seek instructions from the Company’s registered shareholders on how they wish to exercise their rights or make an election as shareholders (“Actionable Corporate Communication”), the Actionable Corporate Communication will be sent to registered shareholders individually by post to the shareholders’ addresses as they appear in the Company’s register of members. For the avoidance of doubt, Actionable Corporate Communication do not include notices of general meetings and proxy forms.

Election of Language and Means of Receipt of Corporate Communications

Please indicate your preference by completing the enclosed request form and sending it to the Company c/o its Hong Kong branch share registrar (the “Hong Kong Branch Share Registrar”), Hongkong Managers and Secretaries Limited, using the mailing label provided or by email to registrar@hkmanagers.com. The address of the Hong Kong Branch Share Registrar is Units 1607-8, 16/F, Citicorp Centre, 18 Whitfield Road, Causeway Bay, Hong Kong. The request form may also be downloaded from the Company’s website at www.rusal.com. You may at any time change your choice of language or means of receipt of Corporate Communications by giving written notice to the Company c/o its Hong Kong Branch Share Registrar.

A registered shareholder’s request for the Printed Version of future Corporate Communications issued by Company will remain valid until the instruction has been revoked or superseded or until the time when the Company publishes its next annual report in the following year (whichever is earlier).

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotline at (852) 3528 0290 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time) from Monday to Friday, excluding Hong Kong public holidays.

For and on behalf of
United Company RUSAL,
international public joint-stock company
Chan Lok Tung
Company Secretary

Note: Corporate Communications include but are not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東：

United Company RUSAL, international public joint-stock company (「本公司」) – 強制規定須以電子方式發布公司通訊

根據香港聯合交易所有限公司(「聯交所」)證券上市規則(「上市規則」)，自2023年12月31日起，所有上市發行人均須以電子方式向其證券持有人發送公司通訊^(附註)(「公司通訊」)。

根據上市規則及本公司的章程，本公司透過公司網站(www.rusal.com)及聯交所之網站(www.hkexnews.hk)以電子方式向股東提供公司通訊(「電子版本」)。若本公司在為期28日內尚未收到登記股東反對透過上述以電子方式閱覽公司通訊的任何回應，該登記股東將被視作選擇電子版本(而非收取印刷本(「印刷本」))。

若本公司刊登公司通訊是為尋求登記股東指示其擬如何行使其股東權利或以股東身份作出選擇(「可供採取行動的公司通訊」)，本公司會將可供採取行動的公司通訊郵寄至個別登記股東於本公司股東名冊上的地址。為免生疑問，可供採取行動的公司通訊不包括股東大會的通告及代表委任表格。

選擇公司通訊之語言版本及收取方式

請閣下填妥隨本函附上的申請表格，並使用隨附之郵寄標籤把申請表格寄回本公司之香港證券登記分處——香港經理秘書有限公司(「香港證券登記分處」)，地址為香港銅鑼灣威非利道18號萬國寶通中心16樓1607-8室或以電郵方式至 registrar@hkmanagers.com 以表明閣下的選擇。申請表格亦可於本公司網站(www.rusal.com)內下載。閣下可於任何時候向本公司的香港證券登記分處發出書面通知，修改閣下收取公司通訊的語言版本及收取方式。

如股東要求本公司刊發日後公司通訊之印刷本，有關要求將一直維持有效，直至該指示被撤銷或取代，或直至本公司於翌年刊發下一份年報為止(以較早者為準)。

如對本函內容有任何疑問，請致電本公司電話熱線(852)3528 0290，辦公時間為星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)。

為代表
United Company RUSAL,
international public joint-stock company
公司秘書
陳樂彤

2025年1月16日

附註：公司通訊文件包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表表格。



Printing the shareholder's information (English name and address)
 印上股東資料 (英文姓名及地址)

CORPORATE COMMUNICATIONS REQUEST FORM 公司通訊申請表格

To: **United Company RUSAL, international public joint-stock company (the "Company")** (Stock Code: 00486)
 c/o Hongkong Managers and Secretaries Limited
 Units 1607-8, 16/F, Citicorp Centre, 18 Whitfield Road, Causeway Bay, Hong Kong

致: **United Company RUSAL, international public joint-stock company (「本公司」)**
 (股份代號: 00486)
 經香港經理秘書有限公司
 地址為香港銅鑼灣威非路道 18 號萬國寶通中心 16 樓 1607-8 室

Election of Language and Means of Receipt of Corporation Communications

I/We would like to receive all future Corporate Communications of the Company in the manner indicated below:
 本人/我們希望以下列方式收取 貴公司日後刊發的所有公司通訊:

(Please mark **ONLY ONE (X)** of the following boxes)
 (請從下列選擇中, 僅在其中一個空格內劃上「X」號)

- by electronic means through the Company's website (www.rusal.com) (instead of in printed copies) with email notification to my/our email address _____ (if any), or a notification letter mailed to my/our address, of the notification of the Corporate Communications on the Company's website; or
 透過 貴公司網站 (www.rusal.com) 以電子方式收取公司通訊 (而非收取印刷本), 而有關公司通訊已載於公司網站的通知, 請發送 至本人/我們的電郵地址 _____ (如有) 或郵寄至本人/我們的地址; 或
- in printed form in English ONLY; or
 僅收取公司通訊之英文印刷本; 或
- in printed form in Chinese ONLY; or
 僅收取公司通訊之中文印刷本; 或
- in printed form in BOTH English and Chinese.
 收取公司通訊之英文及中文印刷本。

Name(s) of shareholder(s)[#]

股東姓名[#]

Date

日期

Address of shareholder(s)[#]

股東地址[#]

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number

聯絡電話號碼

Signature(s)

簽名

[#] You are required to fill in the details if you download this request form from the Company's website.

假如閣下從公司網站下載本申請表格, 請必須填上有關資料。

Notes 附註:

- Please complete all your details clearly.
請 閣下清楚填妥所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this request form in order to be valid.
如屬聯名股東, 則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- The personal data disclosed to the Company and/or any third party may be processed for the purposes of fulfilling the Company's legal obligations and its obligations to Shareholders and communicating to Shareholders. The lawful bases for this processing are compliance with legal obligations and fulfilling its legitimate interests.
向本公司及/或任何第三方披露的個人資料可能會被處理用作履行本公司的法律責任及對股東的責任, 以及與股東溝通。本公司處理上述個人資料的合法基礎是基於履行法律責任及實踐其合法權益。
- Failure to provide sufficient personal data may result in the Company being unable to ascertain the Shareholder's preference in receiving future corporate communications.
未能提供足夠個人資料可能導致本公司無法確定股東對收取日後公司通訊的意向選擇。



郵寄標籤 MAILING LABEL

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope
to return this request form to us.

No postage stamp necessary if posted in Hong Kong.

Hongkong Managers and Secretaries Limited
 簡便回郵號碼 Freepost No. 37 WCH
 香港 Hong Kong



UNITED COMPANY RUSAL, INTERNATIONAL PUBLIC JOINT-STOCK COMPANY

(Incorporated under the laws of Jersey with limited liability and continued in the Russian Federation as an international company)
(Stock Code: 486)

NOTIFICATION LETTER 通知信函

16 January 2025

Dear Non-registered holder ^(Note 1),

United Company RUSAL, international public joint-stock company (the “Company”) – Mandatory Electronic Dissemination of Corporate Communications

According to the Rules Governing the Listing of Securities (the “Listing Rules”) on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”), all listed issuers are required to disseminate corporate communications ^(Note 2) (“Corporate Communications”) to their securities holders electronically with effect from 31 December 2023.

Pursuant to the Listing Rules and the Company’s Charter, the Company will supply its future corporate communications to security holders by electronic means through the Company’s website at www.rusal.com and the website of the Stock Exchange at www.hkexnews.hk (“Electronic Version”). Non-registered holders may still request to receive the Printed Version of Corporate Communications issued by the Company. Please inform your broker, bank, custodian, or other nominee holder (“Nominee Holder”) through whom you own share.

You may at any time change your choice of language or means of receipt of Corporate Communications by giving written notice to your Nominee Holder.

Should you have any queries relating to any of the above matters, please call the Company’s telephone hotline at (852) 3528 0290 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time) from Monday to Friday, excluding Hong Kong public holidays or send an email to registrar@hkmanagers.com.

For and on behalf of
United Company RUSAL,
international public joint-stock company
Chan Lok Tung
Company Secretary

Note:

- (1) This letter is addressed to Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that it wishes to receive corporate communications). If you have sold or transferred your shares in the Company, please disregard this letter and the request form on the reverse side.
- (2) Corporate Communications include but are not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記持有人 ^(附註1) :

United Company RUSAL, international public joint-stock company (「本公司」) – 強制規定須以電子方式發布公司通訊

根據香港聯合交易所有限公司(「聯交所」)證券上市規則(「上市規則」),自2023年12月31日起,所有上市發行人均須以電子方式向其證券持有人發送公司通訊^(附註2)(「公司通訊」)。

根據上市規則及本公司的章程,本公司透過公司網站(www.rusal.com)及聯交所之網站(www.hkexnews.hk)以電子方式向證券持有人提供公司通訊(「電子版本」)。非登記持有人仍可要求收取本公司所發出的企業通訊印刷版。請聯絡為閣下持有股份的經紀、銀行、託管人或其他代名持有人(「代名持有人」)。

閣下可以隨時向您的代名持有人發出書面通知,以更改您選擇的語言或接收公司通訊的方式。

如對本函內容有任何疑問,請致電本公司電話熱線(852)3528 0290,辦公時間為星期一至五(香港公眾假期除外)上午9時正至下午6時正(香港時間)或電郵至 registrar@hkmanagers.com。

為及代表
United Company RUSAL,
international public joint-stock company
公司秘書
陳樂彤

2025年1月16日

附註:

- (1) 此函件乃向本公司之非登記持有人(「非登記持有人」指股份存放於中央結算及交收系統的人士或公司,透過香港中央結算有限公司不時向本公司發出通知,希望收到公司通訊文件)發出。如果閣下已經出售或轉讓所持有之本公司股份,則無需理會本函件及所附申請表格。
- (2) 公司通訊文件包括但不限於:(a)董事會報告、年度財務報表連同核數師報告及如適用,財務摘要報告;(b)中期報告及如適用,中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)委任代表表格。



Non-registered holder's information (English name and address)
非登記持有人資料 (英文姓名及地址)

CORPORATE COMMUNICATIONS REQUEST FORM 公司通訊申請表格

To: **United Company RUSAL, international public joint-stock company (the "Company")**
(Stock Code: 00486)
c/o Hongkong Managers and Secretaries Limited
Units 1607-8, 16/F, Citicorp Centre, 18 Whitfield Road, Causeway Bay, Hong Kong

致: **United Company RUSAL, international public joint-stock company (「本公司」)**
(股份代號: 00486)
經香港經理秘書有限公司
地址為香港銅鑼灣威非路道 18 號萬國寶通中心 16 樓 1607-8 室

Election of Language and Means of Receipt of Corporation Communications

I/We would like to receive all future Corporate Communications of the Company in the manner indicated below:
本人/我們希望以下列方式收取 貴公司日後刊發的所有公司通訊:

(Please mark **ONLY ONE (X)** of the following boxes)
(請從下列選擇中, 僅在其中一個空格內劃上「X」號)

- by electronic means through the Company's website (www.rusal.com) (instead of in printed copies) with email notification to my/our email address _____ (if any), or a notification letter mailed to my/our address, of the notification of the Corporate Communications on the Company's website; or
透過 貴公司網站 (www.rusal.com) 以電子方式收取公司通訊 (而非收取印刷本), 而有關公司通訊已載於公司網站的通知, 請發送 至本人/我們的電郵地址 _____ (如有) 或郵寄至本人/我們的地址; 或
- in printed form in English ONLY; or
僅收取公司通訊之英文印刷本; 或
- in printed form in Chinese ONLY; or
僅收取公司通訊之中文印刷本; 或
- in printed form in BOTH English and Chinese.
收取公司通訊之英文及中文印刷本。

Name(s) of Non-registered holder(s)[#]
非登記持有人姓名[#]

Date
日期

Address of Non-registered holder(s)[#]
非登記持有人地址[#]

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number
聯絡電話號碼

Signature(s)
簽名

[#] You are required to fill in the details if you download this request form from the Company's website.

假如 閣下從公司網站下載本申請表格, 請必須填上有關資料。

Notes 附註:

- Please complete all your details clearly.
請 閣下清楚填寫所有資料。
- This letter is addressed to Non-registered holders ("Non-registered holder" means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that it wishes to receive Corporate Communications).
此函件乃向本公司之非登記持有人 ("非登記持有人" 指股份存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到公司通訊文件) 發出。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- The above instruction will apply to the Corporate Communications to be sent to you until you notify the Company c/o Hongkong Managers and Secretaries Limited to the contrary or unless you have at anytime ceased to have shareholdings in the Company.
上述指示適用於發送予 閣下之所有公司通訊文件, 直至 閣下通知本公司之香港證券登記處 — 香港經理秘書有限公司另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, the Company will not accept any other instruction given on this request form.
為免存疑, 任何在本申請表格上的額外指示, 本公司將不予處理。



郵寄標籤 MAILING LABEL

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。
如在本港投寄母須貼上郵票。
Please cut the mailing label and stick this on the envelope
to return this request form to us.
No postage stamp necessary if posted in Hong Kong.

Hongkong Managers and Secretaries Limited
簡便回郵號碼 Freepost No. 37 WCH
香港 Hong Kong